

Andhra Pradesh Grameena Bank

Head Office:: Guntur

Financial Bid for Printing Stationery of Annual indent of Stationery Items for the Year of 2025-26

ANNEXURE-B

S.No.	Description	Specifications	No. of Leaves/ Cards per Unit	Type of Unit	Quantity in Units	Base Rate per Unit in Rs.	GST Per Unit in Rs	Final Rate per Unit in Rs
1	SB/OD withdrawal	Paper: 68 GSM Andhra Pradesh Maplitho Printing: Both sides - red color Size: 17.5 cm × 12.5 cm Binding: Pad type (100 slips per pad), with 200 GSM cardboard on the bottom side and 80 GSM craft paper on the front side	100	Pad				
2	Credit slip	Paper: 68 GSM Andhra Pradesh Maplitho Printing: Both sides - Black color Size: 17.5 cm × 12.5 cm Binding: Pad type (100 slips per pad), with 200 GSM cardboard on the bottom side and 80 GSM craft paper on the front side	100	Pad				
3	Pay-in-slip	Paper: 68 GSM Andhra Pradesh Maplitho Printing: Both sides - Black color Size: 28 cm × 11 cm Binding: Pad type (100 slips per pad), with 200 GSM cardboard on the bottom side and 80 GSM craft paper on the front side with perforation	100	Pad				
4	Debit slip	Paper: 68 GSM Andhra Pradesh Maplitho Printing: Both sides - red color Size: 17.5 cm × 12.5 cm Binding: Pad type (100 slips per pad), with 200 GSM cardboard on the bottom side and 80 GSM craft paper on the front side	100	Pad				
5	Daily cash transaction register	11.9 Kg 80GSM 1/2 FC JK ledger paper 200 pages single number - 2lb calico binding	1	Register				
6	Furniture Register	11.9kg 80GSM 1/2th FC JK ledger paper 25 pages printing calico board -20kg board side calico binding	1	Register				

*For legder and white papers, the printer shall use A Grade paper of the mentioned Company only.

Signature of the Printer with Seal

7	NEFT Application	Paper: 68 GSM Andhra Pradesh Maplitho Printing: Both sides - Black color Size: 28 cm × 14.5 cm Binding: Pad type (100 slips per pad), with 200 GSM cardboard on the bottom side and 80 GSM craft paper on the front side with perforation	100	Pad				
8	Demand Draft	Paper: 68 GSM Andhra Pradesh Maplitho Printing: one side - Black color Size: 28 cm × 11 cm Binding: Pad type (100 slips per pad), with 200 GSM cardboard on the bottom side and 80 GSM craft paper on the front side	100	Pad				
9	Pass Books	Size: 21 cm × 9 cm (closed), 21 cm × 18 cm (open) · Inner Pages: 12 sheets of 70 GSM Andhra paper · Inner pages Printing: Single-color printing with logo on inner sheets · Cover: 170 GSM art paper with multicolour printing, finished with glass lamination · Binding: Horizontal thread stitching (as per sample) · Packing: 100 pieces per bundle	100	Bundle				
10	A4 Ledger paper	A4, 80 GSM, JK ledger paper, 500 sheets in one ream.	1	Ream				
11	Postal Covers 10 X 4	48 Kg-90 GSM Andhra Craft-one side printing -with Bank logo	100	Bundle				
12	Postal Covers 11 x 5	48 Kg-90 GSM Andhra Craft-one side printing -with Bank logo	100	Bundle				
13	Postal Covers 12 X 9	48 Kg-90 GSM Andhra Craft-one side printing -with Bank logo	100	Bundle				
14	Postal Covers 15 x 12	48 Kg-90 GSM Andhra Craft-one side printing -with Bank logo	25	Bundle				
15	Cash Certificate Covers	As per Sample	100	Bundle				
16	Day Book slip files	15 kg 1/10 grey board size 300 GSM 50 leaves plain and 50 leaves with one side printing.	50+50	Bundle				

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17	Office files	30 kg 500 GSM 15 x 13" size with one side printing containing Bank logo and building photo along with inside tag	50	Bundle				
18	Local delivery book	10.1 KG 70 GSM 1/4 FC JK ledger paper 100 single numbering 1 1/2 lb board side calico binding	1	Register				
19	Postal ledger	10.1 kg 70 GSM 1/2 FC ledger JK paper 150 single numbering 2 lb board side calico binding.	1	Register				
20	Attendance Register	11.9 KG 80 GSM 1/2 FC JK ledger paper 25 in duplicate single numbering 1st page perforation 1 1/2 lb calico binding 3 stiches	1	Register				
21	Old Record Register	1/2th fc 11.9kg 80 gsm jk ledger paper 100 in single number , 1 1/2 lb board side calico binding	1	Register				
22	Securities Stock register	11.9 kg 80 GSM 1/2 FC ledger JK paper 150 pages double numbering 2 lb board Calico binding	1	Register				
23	Jewel/ Ornaments Pledge Register	11.9 Kg 80GSM 1/2 FC JK ledger paper 200 pages single number - 2lb calico binding	1	Register				
24	Gold Jewellery Pouch/Bag Safe-In Safe-Out Register	11.9 Kg 80GSM 1/2 FC JK ledger paper 200 pages double side - 2lb calico binding	1	Register				
25	Jewel/ Ornament Delivery (Redemption) Register	9.9 Kg 68GSM 1/2 FC Andhra Maplitho paper 200 pages single number - 2lb calico binding	1	Register				
26	Auctioned Jewellery Register	11.9 Kg 80GSM 1/2 FC JK ledger paper 100 pages single number - 2lb calico binding	1	Register				

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