



**ఆంధ్ర ప్రదేశ్ గ్రామీణ బ్యాంక్**  
**ANDHRA PRADESH GRAMEENA BANK**  
(Scheduled Bank owned by Government)

**REQUEST FOR PROPOSAL (RFP)**

**FOR**

**Techno-commercial Rate Contract for Supply, Installation and Maintenance of  
300 Security Alarm Systems compatible for CMS for all Branches/Offices of  
Andhra Pradesh Grameena Bank across the state**

S.NO	DESCRIPTION	DETAILS
1	RFP Reference No.	APGB/HO/Services/21 Dated 03.02.2026
2	Brief Description of the RFP	Techno-commercial Request for Proposal (RFP) for a Two (2) Year Rate Contract for the Supply, installation and maintenance of 300 Security Alarm Systems compatible for CMS to Branches and Offices of Andhra Pradesh Grameena Bank across Andhra Pradesh.
3	Bank's Address for Communication	General Manager, (Services Department), Andhra Pradesh Grameena Bank, Head Office 2 <sup>nd</sup> Floor, Door No.5-38-27/28, 5/2 <sup>th</sup> Lane, Opp: HP Petrol Bunk, Brodipet, Guntur - 522002, Andhra Pradesh, Phone: 9490158007
4	RFP Issuance Date	03.02.2026
5	Last date for submission of Pre Bid queries	07.02.2026 by 05.00 PM
6	Pre bid meeting	09.02.2026 at 11.00 AM Bank's Address at Guntur-HO
7	Last Date for Receipt of Bids	23.02.2026 at 05.00 PM
8	Date and Time of Opening of Technical Bids	24.02.2026 at 11.00 AM
9	<b>Date of Technical presentation</b>	Will be intimated later
10	Date and Time of Opening of Financial Bids	Shall be intimated at a later stage.
11	Tender Fees (Not Refundable)	Rs. 5,000/- {Rupees Five Thousand only}
12	Earnest Money Deposit (EMD)	Rs. 2,00,000/- {Rupees Two Lakhs only}



**ఆంధ్ర ప్రదేశ్ గ్రామీణ బ్యాంక్**  
**ANDHRA PRADESH GRAMEENA BANK**  
(Scheduled Bank owned by Government)

Tender Fee Amount & EMD should be remitted through NEFT / RTGS / IMPS to the credit of Current A/c No. 79991025400017, IFSC Code: UBIN0CG7999 or DD favoring Andhra Pradesh Grameena Bank, Payable at Guntur and the same should be reached to above mentioned address before opening of Technical Bid.

This document can be downloaded from Bank's website <https://apgb.bank/tenders> or CPP portal

**Issued By:**

**GENERAL MANAGER,**

**Services Department,**

**Andhra Pradesh Grameena Bank, Head Office**

2<sup>nd</sup> Floor, Door No.5-38-27/28, 5/2<sup>th</sup> Lane, Opp: HP Petrol Bunk,  
Brodipet, Guntur - 522002, Andhra Pradesh, Phone: 9490158007

e-mail: [services@apgb.bank.in](mailto:services@apgb.bank.in) / [hod-services@apgb.bank.in](mailto:hod-services@apgb.bank.in)

Website: <https://apgb.bank.in>

This document is the property of Andhra Pradesh Grameena Bank. It may not be copied, distributed, or recorded or reproduced on any medium, print, or electronic or otherwise, without written permission thereof. The use of the contents of this document fully or partially, even by the authorized personnel/agencies/entities for any purpose other than purpose specified herein, is strictly prohibited, and shall amount to copyright violation and thus, shall be punishable under the Indian Law.



**ఆంధ్రప్రదేశ్ గ్రామీణ బ్యాంక్**  
**ANDHRA PRADESH GRAMEENA BANK**  
(Scheduled Bank owned by Government)

**DISCLAIMER**

1. The information contained in this Request for Proposal (RFP) is provided to the Vendor(s) on the terms and conditions set out in this RFP document. The RFP document contains statements derived from information that is believed to be true and reliable at the date obtained but does not purport to provide all the information that may be necessary or desirable to enable an intending contracting party to determine whether or not to enter into a contract or arrangement with Bank in relation to the provision of services.
2. The purpose of this RFP is to provide the Vendor(s) with information to assist the formulation of their proposals. This RFP does not claim to contain all the information each Vendor may require. Each Vendor should conduct their own investigations and analysis and should check the accuracy, reliability and completeness of the information in this RFP and where necessary obtain independent advice. Andhra Pradesh Grameena Bank makes no representation or warranty and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of this RFP. Andhra Pradesh Grameena Bank may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information in this RFP. The RFP document is not a recommendation, offer or invitation to enter into a contract, agreement or any other arrangement, in respect of the Rate Contract for 2 years for Supply, installation and maintenance of Security Alarm Systems to Branches/Offices of Andhra Pradesh Grameena Bank. The provision of the services is subject to selection of vendor through the process of tender and appropriate documentation being agreed between the Bank and successful Vendors as identified by the Bank. No contractual obligation whatsoever shall arise from the RFP process unless and until a formal contract is signed and executed by duly authorized officers of Andhra Pradesh Grameena Bank with the Vendor.
3. This RFP is not exhaustive in describing the functions, activities, responsibilities and services for which Vendor will be responsible. The Vendor(s), by participating in this process for rate Contract, implicitly confirm that if any functions, activities, responsibilities or services which are either not specifically described in this RFP or specifically described but has to undergo suitable changes/modifications due to regulatory/statutory changes and are termed necessary by the Bank for the proper performance of the Contract, such functions, activities, responsibilities or services (with applicable changes, if any) will be deemed to be implied by and included within the scope of services under this RFP and Vendor response to the same extent and in the same manner as if specifically described in this RFP and Vendor's response.
4. No reimbursement of cost of any type or on any account will be paid to persons or entities submitting their proposals.



# ఆంధ్రప్రదేశ్ గ్రామీణ బ్యాంక్

## ANDHRA PRADESH GRAMEENA BANK

(Scheduled Bank owned by Government)

### About Andhra Pradesh Grameena Bank

Andhra Pradesh Grameena Bank Bank is a Regional Rural Bank having 1351 branches and 23 Regional Offices network in all districts of Andhra Pradesh. Andhra Pradesh Grameena Bank Head office is located at Services Department, D.No. 5-38-27/28, 5/2th Lane, Opp H P Petrol Bunk, Brodipet, Guntur - 522002.

### Definitions

- 'Bank' means unless excluded by and repugnant to the context or the meaning thereof, shall mean '**Andhra Pradesh Grameena Bank**', and which has invited bids under this Request for Proposal in CPP portal/ Bank's website and shall be deemed to include its successors and permitted assigns.
- 'RFP' means Request for Proposal (RFP) for a Two (2) Year Rate Contract for the Supply, installation and maintenance of Security Alarm Systems to Branches and Offices of Andhra Pradesh Grameena Bank across Andhra Pradesh."
- 'Bidder' means a vendor submitting the proposal in response to the RFP.
- 'Product' means "Supply, Installation and Maintenance of **Security Alarms** in Andhra Pradesh Grameena Bank,"
- 'Contract' means the agreement signed by successful bidder and the Bank at the conclusion of bidding process, wherever required.
- 'Selected bidder' / Successful bidder' / 'L1 bidder' means the bidder who is found to be the lowest bidder after conclusion of the bidding process, subject to compliance to all the Terms and Conditions of this RFP.



# ఆంధ్రప్రదేశ్ గ్రామీణ బ్యాంక్ ANDHRA PRADESH GRAMEENA BANK

(Scheduled Bank owned by Government)

## NOTICE INVITING RFP

Notice inviting tender under **Techno-Commercial (70:30)** Request for Proposal (RFP) for a two (2) Year Rate Contract for Supply, installation and maintenance of 300 Security Alarm Systems to Branches and Offices of Andhra Pradesh Grameena Bank across the State

The tender shall be submitted in **two separate sealed envelopes**, namely:

- **Envelope No. 1 - Technical Bid**  
(Super scribed as “Technical Bid for Rate Contract for Supply, installation and maintenance of Security Alarm Systems” Includes **Technical demonstration** in Guntur)
- **Envelope No. 2 - Price Bid**  
(Super scribed as “Price/Commercial Bid for Technical Bid for Rate Contract for Supply, installation and maintenance of Security Alarm Systems”)

Both the above envelopes shall then be placed in a **single sealed cover**, super scribed as “Technical Bid for Rate Contract for Supply, installation and maintenance of Security Alarm Systems.”

Work will be allotted only to Highest among **Technical Bid & Commercial Bid**.

Andhra Pradesh Grameena Bank, a Regional Rural Bank, has 1,351 branches and 23 Regional Offices with a network across all districts of Andhra Pradesh.

The Bank proposes to procure Security Alarm Systems for use at various branches within its service area. In this regard, two-bid process (Technical Bid and Financial Bid) is invited through the CPPP portal. Any firm submitting a proposal in offline in response to this RFP shall hereinafter be referred to as the **‘Bidder’**.

Interested bidders engaged in the Supply, installation and maintenance of Security Alarm Systems and meeting the following eligibility criteria may submit their response.



# ఆంధ్రప్రదేశ్ గ్రామీణ బ్యాంక్

## ANDHRA PRADESH GRAMEENA BANK

(Scheduled Bank owned by Government)

### ELIGIBILITY CRITERIA

S. No.	Eligibility Criteria	Documentary Proof Required
1	The bidder must have valid registration of PAN, GST, and other statutory registrations as per applicable Government guidelines.	Self-attested copies of PAN, GST registration certificate, and other applicable statutory certificates
2	The bidder must possess valid Electrical certification for the offered Security Alarm Systems and submit current OEM authorization. If bidder is authorized dealer	Copies of BIS/ISI/UL/CE/FCC certificates and OEM authorization letters, duly signed and stamped, valid as on the date of bid submission.
3	The bidder must have supplied Security Alarm Systems during the last three financial years.	Work orders, contracts, or certificates from client departments.
4	The bidder must have a minimum of 3 years' experience in supplying Security Alarm Systems	Purchase orders or satisfactory certificates to be submitted.
5	The bidder must not be under debarment or blacklisting by any Government/PSB/RRB/PSU/State or Central Govt	Letter of Undertaking on the bidder's letterhead (Annexure L).
6	The bidder must submit at least one completion certificate detailing scope of work, final bill amount, year, and duration.	Completion certificate from competent authority of the client.
7	The proposed/ offered equipment should be of an established brand and should be in the market for the last one years. The equipment and spare of the products offered should be available in the market for a minimum period of <b>six years</b> .	<b>Declaration letter from OEM.</b>
8	The bidder must have successfully supplied and installed at least <b>250</b> Security Alarm Systems to PSBs / RRBs/PSUs/State Govt/Central Govt during the last Five financial years as on 31.01.2026	Supply orders and satisfactory certificates to be submitted.
9	Bidder must be in profit after tax for the last three financial years (FY 2022-23, 2023-24, 2024-25).	CA-certified Profit & Loss statements..
10	Bidder must have average annual turnover of more than ₹50.00 lakh during the last three financial years.	CA-certified turnover certificate and relevant work completion proofs.



**ఆంధ్ర ప్రదేశ్ గ్రామీణ బ్యాంక్**  
**ANDHRA PRADESH GRAMEENA BANK**  
(Scheduled Bank owned by Government)

11	The bidder must undertake to provide samples/ demonstrations of the alarm systems for approval within 7 days of work order. Any modifications suggested must be incorporated and resubmitted until final approval. Supply to branches/offices shall commence only after sample approval.	Signed undertaking as part of bid submission.
11	Bidder company or firm should not be owned or controlled by any Director or employee (or relatives) of Andhra Pradesh Grameena Bank.	Self-declaration letter
12	<p><b>Good after sales service:</b> The Firm should have at least one of its own office and Technical staff with landline telephone functioning in Andhra Pradesh as on date of RFP.</p> <p>The vendor should also have Minimum ten Technicians and Engineers, workshop facility and technical equipment for testing, repairing and maintenance of equipment.</p>	<p><b>Copy of the certificate to be attached.</b></p> <p><b>Service engineers names and contacts to be submitted in self attestation along with proof like Salary Certificate/EPF statement along with PF Number etc. to be submitted.</b></p>
14	<b>Bidder should have ISO 9001 Certification as on date of RFP</b>	<b>Copy of the same to be attached (</b>

Before submitting their offer, bidders are advised to carefully read and understand the following instructions, terms, and conditions.



# ఆంధ్రప్రదేశ్ గ్రామీణ బ్యాంక్

## ANDHRA PRADESH GRAMEENA BANK

(Scheduled Bank owned by Government)

### A. GENERAL RULES AND INSTRUCTIONS TO BIDDERS

#### 1. BIDDING PROCEDURE.

##### 1.1. Contents of the bid.

##### 1.1.1. Contents of the Technical Bid:

The Technical Bid shall contain the following:

- 1.1.1.1. All pages of this RFP, as downloaded from the CPPP Portal/Bank's Website, duly signed and stamped on each page.
- 1.1.1.2. Covering Letter of the Bidder, as per Annexure A, along with a list of clients to whom Security Alarm Systems have been supplied.
- 1.1.1.3. Power of Attorney/Authorization, with the seal of the bidder's company/firm, in favor of the person signing the RFP documents.
- 1.1.1.4. Authorization Letter for attending the bid opening, as per Annexure D.
- 1.1.1.5. Company/Firm Profile, as per Annexure B.
- 1.1.1.6. Documentary evidence supporting all eligibility criteria.
- 1.1.1.7. Technical Compliance Statement, as per Annexure C
- 1.1.1.8. Technical Offer, as per eligibility criteria in Annexure F shall be duly examined.
- 1.1.1.9. Technical Documentation, including product brochures, leaflets, manuals, and drawings. An index of the technical documentation submitted must be enclosed.

##### 1.1.2. Contents of the Financial Bid.

a. Financial Bid submitted in Covering letter as prescribed as per **Annexure - E** (Security Alarm Systems), containing complete price information.

#### 1.2 Submission of Bids

##### 1.2.1. Technical Bid

The Technical Bid for Security Alarm Systems shall be submitted **only through the physical, copy should reach Guntur- Head Office Address as specified.**

Tender Fees and EMD shall be remitted through **Demand Draft** or **NEFT/RTGS** as detailed below:

- **Demand Draft:**

The DD must reach the following address either by registered post or by hand delivery:  
General Manager, Services Department, Andhra Pradesh Grameena Bank, Head Office, 2nd Floor, D.No: 5-38-27/28, 5/2th Lane, Opp. HP Petrol Bunk, Brodipet, Guntur.



**ఆంధ్రప్రదేశ్ గ్రామీణ బ్యాంక్**  
**ANDHRA PRADESH GRAMEENA BANK**  
(Scheduled Bank owned by Government)

• **NEFT/RTGS:**

Tender Fees and EMD amount shall be credited to:

Account No: 79991025400017, IFSC Code: UBIN0CG7999

In all cases, the EMD must reach the above address **before the opening of the Technical Bid.**

1.2.2. The Technical Bid shall be complete in all respects and include all information sought in the RFP. **It must not contain any price details.** The Bid should clearly establish that all products and services required by the Bank have been duly quoted.

**1.2.3. Financial Bid**

The Financial Bid for Security Alarm Systems shall be submitted in the offline along with Technical Bid submission, strictly as per RFP terms and conditions.

Financial Bid (also called price bid) shall represent the total price quoted for the quantity of Security Alarm Systems specified in **Annexure E**. The Financial Bid must provide complete price information as per Annexure E and shall not, in any manner, contradict the Technical Bid.

1.2.4. All pages of the Bid, including brochures and leaflets, shall be presented in an organized, structured, and neat manner and submitted at Guntur Office. Each page must bear the initials, name, seal, and signature of the Authorized Signatory. Signing all pages of the RFP will be deemed as acceptance of the terms and conditions. All documents of the Technical Bid must be duly stamped and signed by the authorized personnel submitting the bid.

1.2.5. All bids shall be submitted **only through** Physical form to respective address.

1.2.6. Bidders or their authorized representatives are requested to be present at the time of bid opening. In case a Bidder is absent, it shall be deemed that the Bidder has chosen not to attend, and the Bank will proceed with opening the bids.

1.2.7. Financial Bids are to be submitted along with Technical Bids. The L1 bidder will be selected based on Techno-commercial method.

**1.3 Opening of Bids.**

1.3.1 The Technical Bid will be opened on 24.02.2026 at 11:00 AM in the Services Department, Head Office, Andhra Pradesh Grameena Bank, Brodipet, Guntur, Andhra Pradesh, in the presence of the Bidders' representatives.

Authorized representatives should arrive on time with a valid authorization letter (Original in the format prescribed in **Annexure D**, enclosed in the Technical Bid) and sign the Tender/RFP Register at the venue.



## 2. Determination of Finalized PRICE

The L1 price will be determined on the basis of the Techno- commercial (70:30) Based, evaluated on a Total Cost of Ownership (TCO) basis.

A committee constituted by the Bank will evaluate the proposals received, which may include inspection of vendors' manufacturing facilities.

The Rate Contract for Supply, installation and maintenance of Security Alarm Systems will be awarded to the prequalified vendor quoting the lowest price (L1) after the Techno commercial evaluation.

At the Bank's discretion, allocation may also be shared with other qualified bidders, provided they agree to match the L1 price and accept all the same terms and conditions as applicable to L1. In such cases, allocation may be split in the ratio of 60:40 between L1 and L2, or 50:30:20 among L1, L2, and L3, respectively.

The Rate Contract will remain valid for two (2) **years**, extendable further on mutual agreement.

## 3. Offer Validity Period & Quantity

- 3.1 The offer submitted, along with the price quoted, shall remain valid for a period of 24 months from the date of execution of the Agreement, and may be extended for such further period as requested by the Bank and agreed to in writing by the bidder.
- 3.2 Bank proposes to purchase 300 No. of security alarm systems during the two-year contract period.
- 3.3 The ordered quantity may vary by **±25%** of the above **mentioned quantity**.
- 3.4 Orders will be placed **as and when required**, based on the Bank's requirement, for **any number of security alarm systems**.

## 4. Proposal Ownership

- 4.1 The proposal, together with all supporting documents submitted by the bidder, shall become the property of the Bank.

## 5. Modifications & Withdrawals Of Bid(S)

- 5.1 No bid may be modified or withdrawn by the bidder after submission. However, modifications arising out of clarifications to the Technical Bid may be permitted, provided such modifications are made only with the prior written approval of the Bank.



## 6. Pre-Bid Queries Submission Date & Time

- 6.1 Pre-bid queries shall be submitted in the format prescribed in **Annexure K**.
- 6.2 Pre-bid Queries must be sent by email to [services@apgb.bank.in](mailto:services@apgb.bank.in) & [hod-services@apgb.bank.in](mailto:hod-services@apgb.bank.in) on or before 07.02.2026, 05:00 PM. The subject line should read: "Pre-Bid Queries for RFP: APGB/HO/Services/21 dated 03.02.2026".
- 6.3 Queries received after the deadline will not be considered.
- 6.4 Consideration of queries will be subject to the approval of the competent authority.
- 6.4 Responses to all valid pre-bid queries will be consolidated and issued as a clarification/corrigendum, which shall form part of the RFP and be communicated to all bidders.

## 7. SCRUTINY OF OFFERS.

- 7.1 The Bank will scrutinize all bids submitted to verify their completeness and conformity with the requirements of this RFP for Security Alarm Systems.
- 7.2 Technical Bids will be considered only from bidders who have submitted the Tender Fee and EMD, and will be evaluated strictly against the stipulated eligibility criteria and the terms of this RFP.
- 7.3. Bidders complying with the eligibility criteria will be qualified for further evaluation, and their Price Bids will be opened with due intimation by the Bank.

## 8. CLARIFICATION OF OFFERS

During the scrutiny, evaluation, and comparison of offers, the Bank may, at its discretion, seek clarifications from any or all bidders on the offers submitted by them. Such requests and the bidders' responses shall be in writing and must be submitted within the time stipulated by the Bank, failing which the bids are liable to rejection.

## 9. NO COMMITMENT TO ACCEPT LOWEST OR ANY OFFER

- 9.1. The Bank is under no obligation to accept the lowest bid or any offer, and shall not be bound to assign reasons for non-acceptance. The Bank reserves the absolute right to reject any or all offers at its sole discretion without assigning any reason whatsoever.
- 9.2. The Bank is not obliged to meet, negotiate, or hold discussions with any bidder, nor to entertain any representations in this regard.
- 9.3. Bidders, including those whose offers are not accepted, shall have no right to claim any costs, charges, damages, or expenses incurred in connection with the preparation or submission of their bids, even if the Bank decides to modify, withdraw, or recall the RFP.
- 9.4. The Bank reserves the right to cancel or terminate the tender process at any stage, without assigning any reason, and without incurring any liability towards the bidders.



**10. INCOMPLETE OFFERS WILL BE REJECTED.**

10.1. Incomplete offers submitted in offline will be rejected without any further reference. Such rejection may occur in cases of non-adherence to the prescribed format, partial submission of technical details, or failure to furnish the information required under this RFP.

**11. ERASURES OR ALTERATIONS.**

Offers shall be submitted only in the prescribed forms. Documents submitted by the bidders have to be duly filled and submitted and no other format shall be used, except for Proformas which shall be submitted in the letter head. Wherever required, additional particulars may be furnished in annexures, but the corresponding details must also be clearly indicated in the respective columns of the original document.

All documents, enclosures, and correspondence will form part of the contract. Any offer submitted in a format other than that prescribed in this RFP shall be liable to rejection. The bidder shall also submit an undertaking in **Annexure-J** confirming that no changes or alterations have been made to the documents issued by the Bank or downloaded from the CPP Portal/Bank's website, and that the same have been submitted as it is.

**12. ALTERNATIVE OFFERS /BIDS.**

Bidders shall quote strictly for the specified models and technical requirements of Security Alarm Systems as outlined in this RFP. Alternate makes, variants, or deviations in specifications will not be accepted and such offers are liable for rejection.

**13. EARNEST MONEY DEPOSIT.**

13.1 Bidders shall furnish an Earnest Money Deposit of ₹2,00,000/- either:

- By Demand Draft drawn on any Scheduled Commercial Bank in favour of Andhra Pradesh Grameena Bank, payable at Guntur, or
- Through NEFT / RTGS / IMPS to A/c No. 79991025400017, IFSC: UBIN0CG7999

13.2 No interest will be payable by the Bank on the EMD.

13.3 The EMD may also be submitted in the form of:

- An Irrevocable Bank Guarantee issued by a Scheduled Commercial Bank in India for ₹2,00,000/- with a minimum validity of two (2) year from the last date of submission, as per the format in Annexure-G

or



# ఆంధ్ర ప్రదేశ్ గ్రామీణ బ్యాంక్ ANDHRA PRADESH GRAMEENA BANK

(Scheduled Bank owned by Government)

- A Fixed Deposit Receipt (FDR) for ₹ 2,00,000/- with a lien marked in favour of Andhra Pradesh Grameena Bank, Head Office, Guntur, for a period of two (2) year.

13.4 EMD submitted in physical form (DD / BG / FDR) shall be sent by registered post to:

**“General Manager (Services Department),**

**Andhra Pradesh Grameena Bank,**

**Head Office,**

**2<sup>nd</sup> Floor, D.No:5-38-27/28, 5/2 TH Lane, Opp: HP Petrol Bunk, Brodipet, Guntur”.**

13.5 The EMD will be refunded to all bidders who are disqualified at the Technical Bid stage, as well as to those who participate in the Financial Bid but are not declared as the successful bidder.

13.6 The EMD of the successful bidder will be refunded within 7 days of signing the agreement as per the RFP terms and conditions.

13.7 The EMD is liable to be forfeited if:

**13.7.1** The bidder withdraws or modifies the bid during the validity period.

**13.7.2** The successful bidder fails to sign the agreement within 7 days from the date of finalization of L1 bidder.

## 14. SECURITY DEPOSIT

The successful bidder shall furnish a Security Deposit of ₹ 7,50,000/- either:

14.1. By Demand Draft drawn on any Scheduled Commercial Bank in favour of Andhra Pradesh Grameena Bank, payable at Guntur,  
or

Through NEFT / RTGS / IMPS to A/c No. 79991025400017, IFSC: UBIN0CG7999.No interest is payable by Bank on Security Deposit.

14.2. No interest shall be payable by the Bank on the Security Deposit.

14.3. The Security Deposit may also be furnished in the form of:

- An Irrevocable Bank Guarantee issued by a Scheduled Commercial Bank in India for ₹7,50,000/-, valid for a minimum period of 27 months from the date of Agreement, as per Annexure-I,

Or

- A Fixed Deposit Receipt (FDR) for ₹7,50,000/- with a lien marked in favour of Andhra Pradesh Grameena Bank, Head Office, Guntur, for a period of 27 months



# ఆంధ్రప్రదేశ్ గ్రామీణ బ్యాంక్ ANDHRA PRADESH GRAMEENA BANK

(Scheduled Bank owned by Government)

14.4. Security Deposit instruments in physical form (DD / BG / FDR) shall be sent by registered post to:

“General Manager, Services Department, Andhra Pradesh Grameena Bank, Head Office, 2<sup>nd</sup> Floor, D.No:5-38-27/28, 5/2 TH Lane, Opp: HP Petrol Bunk, Brodipet, Guntur”.

## 14.5. Forfeiture of Security Deposit

The Security Deposit may be forfeited, at the discretion of the Bank, under the following circumstances:

14.5.1 If the bidder withdraws or modifies the bid during the bid validity period specified in this RFP.

14.5.2 If the successful bidder fails to deliver the entire ordered quantity of Security Alarm Systems within the stipulated time or within the extended period permitted by the Bank.

14.5.3 If any complaint is received from a Branch/Regional Office within warranty period of supply regarding the quality of the Security Alarm Systems, and the supplied systems are found not to conform to the specifications laid down in this RFP.

## 15. PROVISIONS FOR MICRO & SMALL ENTERPRISES (MSEs)

In line with the Public Procurement Policy for Micro and Small Enterprises (MSEs), 2012 issued by the Government of India, the following benefits shall apply:

15.1. The policy is applicable to MSEs registered with District Industries Centres, Khadi & Village Industries Commission/Board, Coir Board, National Small Industries Corporation (NSIC), Directorate of Handicrafts & Handloom, or any other body specified by the Ministry of Micro, Small & Medium Enterprises.

15.2. MSEs that qualify for the opening of the Price Bid and quote within L1 + 15% shall be eligible to participate in procurement, provided they agree to match the L1 price when L1 is quoted by a non-MSE bidder. In such cases, the eligible MSE(s) may be awarded up to 20% of the total Tender/RFP value. If more than one MSE is eligible, this 20% share shall be divided among them in proportion to the Tender/RFP quantity.

15.3. MSEs are exempted from payment of EMD and Tender Fee. To avail these benefits, bidders shall submit valid MSE registration certificates along with their bid, as per Clause 15.1.

## 16. BID PREPARATION AND SUBMISSION

Documents described below are to be submitted hard copies with signature of authorized signatory and official stamp of the bidder.

### 16.1 PART-I Technical & Functional Bid

Technical Bid containing specific response with supporting documents in respect of technical eligibility criteria as mentioned in Annexure-C is to be submitted for in response to this RFP by submitting all the required documents mentioned.



## 16.2 PART-II Commercial Bid

The vendor who achieves the required cut - off technical score as part of technical evaluation sheet shall be qualified for commercial bid opening

Bidders getting 70% and above Marks is the criteria for qualification in Technical evaluation sheet. The commercial price Bid as per Annexure-E is to be submitted separately along with technical bid submission in sealed envelope. Prices quoted be considered for Bidder finalization for Techno-Commercial Evaluation.

## 16.3 Techno-Commercial Evaluation

The commercial price Bid must include all the price components mentioned. Prices are to be quoted in Indian Rupees only. Bid shall be submitted along with the required documents.

Sample evaluation process is shown below:

The technical bids will be allotted 70% weightage while commercial bids will be allotted weightage of 30%. Combined score will be arrived at after considering commercial quote and marks obtained in technical evaluation with relative weightage of 30% for commercial bid and 70% for technical bid according to the following formula:

$$\text{Calculation Formula} = B = [(C_{\text{low}} / C) \cdot X] + [T / T_{\text{high}} \cdot (1 - X)]$$

Where C=evaluated Bid price

$C_{\text{low}}$ =The lowest of all evaluated Bid price among responsive Bids

T= the total Technical score awarded to the Bid

$T_{\text{high}}$ =the Technical score achieved by the Bid that was scored best among all responsive Bids.

X= weightage for the process as specified in Bids

The Bidder/OEM obtaining the Highest Combined Score in evaluation of technical and Commercial evaluation will be ranked TC-1 followed by proposal securing lesser marks as TC-2, TC-3 etc. Bidder/OEM securing Highest Combined Marks and TC-1 shall be recommended for award of contract.

Below is **your required table**, prepared in the **same format**, using the given bidder data:

For example:

- **Technical Scores:**  
Bidder 1 = 50  
Bidder 2 = 55  
Bidder 3 = 54
- **Commercial Quotes:**  
Bidder 1 = ₹5,00,000  
Bidder 2 = ₹4,50,000  
Bidder 3 = ₹5,50,000
- **C<sub>low</sub> = Lowest price = ₹4,50,000**
- **T<sub>high</sub> = Highest technical score = 55**



**ఆంధ్ర ప్రదేశ్ గ్రామీణ బ్యాంక్**  
**ANDHRA PRADESH GRAMEENA BANK**  
(Scheduled Bank owned by Government)

- **Weightage:**  
Commercial = 30% →  $X = 0.3$   
Technical = 70% →  $(1 - X) = 0.7$

Parameter	Bidder 1	Bidder 2	Bidder 3
Technical Score (T)	50	55	54
Commercial Quote (C)	₹5,00,000	₹4,50,000	₹5,50,000
Clow	₹4,50,000	₹4,50,000	₹4,50,000
Thigh	55	55	55
Weightage (Commercial 30%, Technical 70%)	$X = 0.3$	$X = 0.3$	$X = 0.3$
Commercial Score (Clow / C × 0.3)	$4,50,000 / 5,00,000 \times 0.3 = 0.27$	$4,50,000 / 4,50,000 \times 0.3 = 0.30$	$4,50,000 / 5,50,000 \times 0.3 = 0.24545$
Technical Score (T / Thigh × 0.7)	$50 / 55 \times 0.7 = 0.63636$	$55 / 55 \times 0.7 = 0.70$	$54 / 55 \times 0.7 = 0.68727$
Combined Score	0.90636	1.00000	0.93272
Rank	TC-3	TC-1	TC-2



# ఆంధ్రప్రదేశ్ గ్రామీణ బ్యాంక్ ANDHRA PRADESH GRAMEENA BANK

(Scheduled Bank owned by Government)

## B. TERMS AND CONDITIONS:

### 1. EFFECTIVE DATE

1.1 The contract shall come into effect from the date of execution of the Agreement between the Bank and the L1 bidder.

### 2. SCOPE OF CONTRACT.

2.1 The scope of the Rate Contract shall cover the supply, installation, testing, and configuration of Security Alarm Systems in good working condition at various Regional Offices, Branches, and other designated locations of the Bank within its service area.

2.2 The successful bidder shall deliver, install, and demonstrate the ordered model and quantity of Security Alarm Systems at the specified addresses within Andhra Pradesh, entirely at their own cost. No additional transportation or logistics charges shall be payable by the Bank.

2.3 Purchase Orders shall be issued in a phased manner, as and when required by the Bank.

#### 2.4 Definitions

For the purposes of this RFP and subsequent Agreement, the following terms shall have the meanings assigned below:

- **Bidder:** The firm participating in the subject RFP.
- **Bank:** Andhra Pradesh Grameena Bank.
- **Branches:** Branches of Andhra Pradesh Grameena Bank.
- **Contract:** The Agreement/Order entered into between the Bank and the successful bidder.
- **Item:** Security Alarm Systems.
- **Vendor:** The successful bidder with whom the Bank executes the Agreement.

### 3. TIME PERIOD

3.1 The ordered model and quantity of Security Alarm Systems shall be supplied, installed, and commissioned within **21 days** from the date of receipt of the Purchase Order by the bidder.

3.2 Time is the essence of this Contract. The delivery period stipulated shall be firm and binding on the bidder/vendor.

3.3 The successful bidder shall coordinate with the Bank for the provision of infrastructural facilities, wherever required, within the scope of the Bank. Such requirements must be clearly listed by the bidder at the time of submission of the RFP.



# ఆంధ్రప్రదేశ్ గ్రామీణ బ్యాంక్ ANDHRA PRADESH GRAMEENA BANK

(Scheduled Bank owned by Government)

3.4 Any delay in supply, installation, or commissioning shall attract **Liquidated Damages** as specified under Clause 7 of the Terms & Conditions of this RFP.

## 4. PRICE

4.1 The price quoted for Supply, installation and maintenance of Security Alarm Systems shall be in Indian Rupees only and must include the following:

- a. All duties and import costs.
- b. All applicable taxes, excluding CST/LST/VAT/Service Tax/GST, which will be paid by the Bank as per actuals. Octroi/Entry Tax will be reimbursed by the Bank against production of original receipts issued by the concerned Government authorities.
- c. Packing, transportation, and forwarding charges up to the delivery site.
- d. Local levies, if any, in the country of origin and shipment.

4.2 Any expenditure or item not specifically included in the quoted price of this RFP shall not be considered later by the Bank.

4.3 Prices shall remain firm and fixed for the entire duration of the contract. No escalation will be permitted under any circumstances.

**5. AGREEMENT:** The successful bidder shall execute an agreement with the Bank, in the prescribed format as per Annexure H, within 7 days from the date of finalization of the L1 bidder.

## 6. DELIVERY.

6.1) The delivery of Security Alarm Systems shall be made at various Branches/ Offices as per the Bank's directions.

6.2) In case of any change or modification in delivery locations, the bidder shall deliver the Security Alarm Systems to the revised locations at no additional cost to the Bank.

6.3) The order will be treated as incomplete if the Security Alarm Systems are not delivered, or if delivered in a defective condition, or not found acceptable by the Bank after acceptance testing/examination. Such systems will not be accepted.

6.4) Failure to deliver the Security Alarm Systems within the stipulated schedule, or within any extension granted by the Bank, shall constitute a breach of contract. Partial delivery of the ordered quantity shall also be treated as breach of contract. In such cases, the Bank reserves the right to invoke the proportionate Security Deposit / Bank Guarantee.

6.5) The Bank will not arrange Road Permit / Sales Tax / GST clearance for delivery of Security Alarm Systems. The bidder shall make all necessary arrangements for delivery at the designated



# ఆంధ్రప్రదేశ్ గ్రామీణ బ్యాంక్

## ANDHRA PRADESH GRAMEENA BANK

(Scheduled Bank owned by Government)

locations as per the list provided by the Bank. However, the Bank will provide letters, certificates, or authority as may be required. Any Import/Export license, if applicable, shall be obtained by the bidder at its own cost. Failure to obtain the required license from the competent authority shall not be considered as Force Majeure.

6.6) Supply will be deemed complete only upon certification by the concerned Branches/ Offices In-Charge, in accordance with the Terms and Conditions of this RFP.

**6.7) Post-Delivery Testing:** The Bank reserves the right to conduct technical and functional tests, including random checks for features such as battery backup, siren operation, and GSM alert functionality. The cost of such testing will be borne by the Bank. If the Security Alarm Systems fail to meet the requirements of the RFP—fully or partially, the Bank reserves the right to reject the supplied systems in entirety. In such cases, the bidder shall replace the systems with new ones under the same terms and conditions of the RFP. Any delay arising from such failure shall attract Liquidated Damages as stipulated in this RFP, and no extensions will be granted.

### 7. LIQUIDATED DAMAGES FOR DELAY

**For the purpose of this clause, Supply and delivery at each location shall be treated as separate entity.**

7.1) If the bidder fails to deliver the Security Alarm Systems within the time specified in this RFP, the Bank shall have the right to either accept or reject the delayed supply. In the event of acceptance of the delayed Security Alarm System, the bidder shall be liable to pay Liquidated Damages at the following rate, calculated on the cost price of the Security Alarm Systems as per the Bill of Quantity (BOQ):

Liquidated Damages per week of delay or part thereof	0.5% of the cost of the Security Alarm System (as per BOQ), subject to a maximum of 10% of the cost of the Security Alarm System (as per BOQ)
--	---

7.2) The bidder expressly agrees and acknowledges that the above Liquidated Damages are fair and reasonable, and waives any right to contest, dispute, or object to the Bank's entitlement to recover such damages.

7.3) The Bank shall recover Liquidated Damages by deduction from any payment due or becoming due to the bidder under this contract, or by encashment of Bank Guarantees, or through any other lawful means available to the Bank.

#### a. TERMS OF PAYMENT

- The Bank will not make any advance payment while awarding the contract.
- All payments shall be released by the Head Office within 30 days of submission of invoices, subject to satisfactory supply and certification by the concerned Regional In-Charge in accordance with RFP.



**ఆంధ్రప్రదేశ్ గ్రామీణ బ్యాంక్**  
**ANDHRA PRADESH GRAMEENA BANK**  
(Scheduled Bank owned by Government)

- Payments will be made through NEFT/RTGS. The bidder shall provide necessary bank details including Account Name, Account Number, Bank Name with Branch, and IFSC Code.
- Applicable TDS, if any, will be deducted at the time of payment.
- In case the Purchase Order value exceeds ₹50.00 lakhs, payment may be considered upon supply and acceptance of a minimum of 50% of the ordered quantity.

i. Ninety-five percent (95%) of the contract price shall be released upon delivery and submission of the following documents:

a) Two copies of the Supplier's invoice (inclusive of original), showing contract number, goods description, quantity, unit price, total amount, and the Unique Identification Code provided by the Bank at the time of order. One copy shall be submitted at the Regional Office / site and the second copy at the Head Office, Services Department.

b) Delivery & Testing Report duly certified by the Regional Head / Officer-in-Charge confirming that the Security Alarm Systems have been delivered in accordance with the specifications prescribed in the RFP.

c) Original delivery note signed by the consignee or acknowledgement of receipt of goods by the consignee.

ii. The remaining five percent (5%) of the contract price for supply and installation shall be released within thirty (30) days of claim submission, after completion of one year from the date of supply, subject to satisfactory performance of the Security Alarm Systems.

**b. ORDER CANCELLATION.**

- The Bank reserves the right to cancel the entire or any unexecuted part of the Purchase Order at any time, by assigning appropriate reasons.
- In the event of non-performance or non-compliance with the terms and conditions of the contract, the Bank shall invoke the Bank Guarantee or forfeit the Security Deposit furnished by the bidder, to recover damages to the extent of the Security Alarm Systems not delivered or found defective.

**c. PATENT.**

The bidder shall indemnify, protect, and hold the Bank harmless against all claims, losses, costs, damages, expenses, actions, suits, and proceedings arising out of or resulting from infringement of any patent, trademark, copyright, or any other statutory right in respect of the Security Alarm Systems supplied under this contract. The bidder shall bear all expenses and liabilities resulting from such infringement and shall defend the Bank, at its own cost, in any such proceedings.



**ఆంధ్రప్రదేశ్ గ్రామీణ బ్యాంక్**  
**ANDHRA PRADESH GRAMEENA BANK**  
(Scheduled Bank owned by Government)

**d. PUBLICITY.**

The bidder shall not use the name or logo of the Bank in any publicity, advertisement, or promotional activity without the prior explicit written permission of the Bank.

**e. NEGLIGENCE.**

If the bidder contravenes the provisions of the General Terms, neglects to execute the order with due diligence or expedition, or refuses/neglects to comply with any reasonable written order of the Bank, the following shall apply:

- The Bank may issue a written notice calling upon the bidder to rectify the failure, neglect, or contravention within a reasonable period specified in the notice.
- If the bidder fails to comply within the stipulated period, the Bank shall have the right to cancel the Contract and hold the bidder liable for any damages sustained.
- The Bank may thereafter procure the goods or services at the risk and cost of the bidder, and recover all resulting losses and damages.

**f. RESPONSIBILITY FOR COMPLETENESS**

- Any supplies, services, or incidental items not specifically mentioned in this RFP but necessary for the design, engineering, manufacture, supply, and completeness of the order shall be provided by the bidder as per the agreed time schedule, to ensure smooth and efficient functioning of the Security Alarm Systems under Indian conditions.
- The bidder shall be solely responsible for any discrepancies, errors, or omissions in the drawings, documents, or other information submitted by them, regardless of whether such submissions were approved, reviewed, or accepted by the Bank.
- The bidder shall, at no extra cost to the Bank, take all corrective measures arising from such discrepancies, errors, or omissions within the specified time schedule.

**g. FORCE MAJEURE**

- The bidder shall not be held liable for default or non-performance of obligations under this contract if such failure is caused by circumstances beyond the reasonable control of the bidder, i.e., Force Majeure.
- For the purpose of this clause, "Force Majeure" shall mean events such as natural calamities (acts of God, earthquake, fire, floods), war, insurrection, riots, or other unforeseeable events beyond the bidder's control. Force Majeure shall not include any fault, negligence, or carelessness on the part of the bidder.



# ఆంధ్రప్రదేశ్ గ్రామీణ బ్యాంక్ ANDHRA PRADESH GRAMEENA BANK

(Scheduled Bank owned by Government)

- The bidder shall notify the Bank in writing within five (5) calendar days of the occurrence of a Force Majeure event, stating the cause and expected impact. Unless otherwise directed by the Bank, the bidder shall continue to perform all unaffected obligations and seek reasonable alternative means for fulfilling the affected obligations.
- The time for performance shall be extended by a period not less than the duration of the delay caused by Force Majeure. If the delay extends beyond three (3) months, the Bank and the bidder shall consult with each other to find an appropriate solution.
- Under no circumstances shall the bidder be entitled to claim any compensation, damages, or additional costs arising out of Force Majeure. The decision of the Bank in this regard shall be final and binding on the bidder.

## **h. RESOLUTION OF DISPUTES.**

All disputes and differences arising out of or in connection with this Offer, whether during execution, after completion, or upon termination, abandonment, or breach, shall first be attempted to be resolved amicably. Failing resolution within thirty (30) days of a written notice, the matter shall be referred to arbitration under the Indian Arbitration and Conciliation Act, 1996, by a sole arbitrator mutually agreed upon, or failing such agreement, by two arbitrators (one nominated by each party) who shall appoint a presiding arbitrator. The venue of arbitration shall be Guntur, Andhra Pradesh. If the bidder fails to submit its proposal for arbitration within the prescribed notice period, the Bank shall presume the bidder is not interested in pursuing the dispute.

## **i. JURISDICTION**

The Purchase Contract shall be governed by the laws of India in force at the time and shall be subject to the exclusive jurisdiction of the Courts at Guntur, Andhra Pradesh.

### **GENERAL MANAGER**

Services Department

Andhra Pradesh Grameena Bank.



**ఆంధ్రప్రదేశ్ గ్రామీణ బ్యాంక్**  
**ANDHRA PRADESH GRAMEENA BANK**  
(Scheduled Bank owned by Government)

**ANNEXURE - A**

**Covering letter format**

Offer Reference No:

Date:

To  
General Manager  
Services Department  
Andhra Pradesh Grameena Bank  
Head Office, 4th Floor, Raghu Mansion  
4/1 TH Lane, Opp: Hotel Sankar Vilas  
**Brodipet, Guntur.**  
Dear Sir,

RFP: APGB/HO/Services/21 dated 03.02.2026.

Having examined the RFP document including all Annexures, the receipt of which is duly acknowledged, we, the undersigned, hereby submit our offer to supply Security Alarm Systems in conformity with the said RFP. The prices are indicated in our Financial Offer, which forms part of this submission.

If our offer is accepted, we undertake to complete **Supply, Installation and Maintenance** of the Security Alarm Systems to the designated Branches/Offices within **15 days** from the date of receipt of the Purchase Order.

We enclose a Demand Draft / UTR details for ₹ 2,00,000/- towards EMD, drawn in favour of Andhra Pradesh Grameena Bank, Guntur, if applicable.

We agree to abide by this offer for **180 days** from the date of opening of the RFP, and for such further period as may be requested by the Bank and confirmed by us in writing. We also agree to keep the Earnest Money Deposit/Bank Guarantee in lieu of EMD during the entire validity period of the RFP. In the event of withdrawal within this validity period, the Bank shall have the right to forfeit the EMD or invoke the Bank Guarantee without reference to us.

We agree to abide by and fulfill all the terms and conditions of the RFP and, in default, to forfeit and pay to you, your successors, or authorized nominees such sums as stipulated in the RFP conditions, together with the return acceptance of the purchase contract for supply of the Security Alarm Systems.



**ఆంధ్రప్రదేశ్ గ్రామీణ బ్యాంక్**  
**ANDHRA PRADESH GRAMEENA BANK**  
(Scheduled Bank owned by Government)

We enclose a list of clients in India (with full addresses) where we have supplied Security Alarm Systems, along with details of our bankers. We also confirm that we have not been disqualified by any PSU Bank / Financial Institution for the supply, installation, or maintenance of Security Alarm Systems.

Our PAN number for Income Tax is \_\_\_\_\_.

We are registered with the Goods & Service Tax authorities and our registration numbers are as follows.

Goods & Service Tax Registration Number is \_\_\_\_\_.

We accept all instructions, terms, and conditions of the RFP in full. We also understand that the Bank is not bound to accept the lowest or any offer received, and reserves the right to reject any or all offers without assigning reasons.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2026

**Signature of the Authorized Signatory with date & seal**

**Enclosures:**

1. EMD: DD / UTR No. \_\_\_\_\_



**ఆంధ్రప్రదేశ్ గ్రామీణ బ్యాంక్**  
**ANDHRA PRADESH GRAMEENA BANK**  
(Scheduled Bank owned by Government)

**ANNEXURE - B**

**Particulars of Bidders / Manufacturer**

Sr No	Particulars	
A	Company / Bidder Profile	
1.	Name of the Bidder / Firm / Company	
2.	Constitution	
3.	Date of Establishment/Incorporation	
4.	Address: <ul style="list-style-type: none"><li>Registered Office:</li><li>Corporate Office:</li></ul>	
5.	Telephone No.: Email ID: Website:	
6.	Sales Turnover: <ul style="list-style-type: none"><li>FY 2022-23 :</li><li>FY 2023-24 :</li><li>FY 2024-25 :</li></ul>	
7.	Domestic Customer Base (Number of institutions in India to whom	



**ఆంధ్రప్రదేశ్ గ్రామీణ బ్యాంక్**  
**ANDHRA PRADESH GRAMEENA BANK**  
(Scheduled Bank owned by Government)

	Security Alarm Systems have been supplied)	
8.	Service Network  (Number of service centres in Andhra Pradesh State)	

Sr No	Particulars	
B.	Manufacturer's Profile	
1.	Name of the Manufacturing Company	
2.	Constitution of the Manufacturing Company	
3.	Date of Establishment/Incorporation of the Manufacturing Company	
4.	Address of the Manufacturing Company:  • Registered Office:  Corporate Office:	
5.	Telephone No.: Email ID: Website:	
6.	Nature of Relationship of your Company with the Manufacturing Company:  (Subsidiary / Division / Sole Distributor / Non-Exclusive Distributor / Agent / Others - please specify)	
7.	Experience of the Manufacturing Company in Security Alarm Systems	

**Signature of the Authorized Signatory**  
(with date and seal)



**ANNEXURE - C**

**Technical compliance Statement**

Technical Specifications of Security Alarm Panel

**1. Security Alarm Panel**

**(a) Control Panel - General Specifications**

1. Micro-controller / Microprocessor based Control Panel with inbuilt LCD indication.
2. CMS compatible panel with TCP/IP/GSM capability.
3. Integrated Auto-dialer (GSM based for new installations).
4. Minimum **08 (Eight) Zone** Microprocessor based Control Panel.
5. Panel shall be **approved/tested by ERTL / ETDC / Government-approved Equivalent Test House recognized by STQC** (ERTL / ETDC / BIS certifications).
6. Panel shall display the **status/health of the system** (Data Logger System).
7. Panel shall indicate **fault, power failure and battery status**.
8. Graphical display
9. Matrix Keypad
10. Control Panel should have on board USB port to take the log back up on pen drive
11. Log should be available for last 2000 events in the control panel
12. Battery low message through voice call
13. Panel should have **LED indications** zone wise, Power ON, Power failure, Charger Failure, Battery failure, Hooter failure, Tamper activation, Keypad lock and Unlock
14. Control Panel should show the battery voltage in the display and voltage details should get registered in the log.
15. Intrusion Alarm Panel to have SIA protocol apart from any proprietary protocol.
16. All the features to be shown during the demonstration of the product at our office.

**(b) Automatic Arming & Disarming**

1. Facility to automatically switch between **Day** and **Night** modes at pre-programmed times.
2. Provision for **manual override** without using any external hardware.
3. Programmable time delay for alarm activation in **Day** mode.
4. Immediate alarm activation in **Night** mode.
5. Changeover from day to night mode and vice-versa based on **Real Time Clock**.
6. Manual change option using the existing keypad.
7. **Sundays & Holidays** - Night Mode shall remain active.
8. Night Zone configuration - Instant / Delayed.
9. **Mock Test facility** for sending system health status/alarm status through **Voice Call and SMS** to a temporary contact of the official conducting the mock test.

**(c) Central Monitoring System (CMS) / GSM Communication**



# ఆంధ్ర ప్రదేశ్ గ్రామీణ బ్యాంక్ ANDHRA PRADESH GRAMEENA BANK

(Scheduled Bank owned by Government)

1. Intrusion Alarm Panels shall be **natively compatible with a Central Monitoring System (CMS) for centralized supervision**, alarm handling, and reporting.
2. Panels shall support **24x7 continuous monitoring** with automatic event transmission to CMS without manual intervention.
3. CMS integration shall be **panel-initiated (push-based)** and not dependent on polling from CMS alone.
4. Integration shall be **scalable**, allowing on boarding of additional panels/sites without architectural changes.
5. Silent checking facility to verify GSM dialer functionality without raising alarm.
6. Silent checking facility to verify GSM dialer functionality to existing numbers in the control panel.
7. Facility to send **system health status through GSM network** at programmed time.
8. Facility to send health status of other systems installed in the branch (Fire / CCTV systems).
9. Facility to send **CCTV health status** including HDD status, DVR/NVR and camera functioning.

Note: "CCTV health status shall be obtained through hard-wired status/alarm outputs (dry contact/relay outputs) from DVR/NVR and reported by the Intrusion Alarm Panel to CMS over GSM. No LAN or IP-based integration is envisaged."

10. Alerts to be sent through **Voice Calls and SMS** in case of intrusion.
11. Panel shall be compatible for future integration with **Bank CMS** whenever implemented.
12. All features shall work on **GSM technology with required data only**.
13. No internet connection shall be provided by the branch to the control panel.

## **Communication Architecture**

1. Communication between Intrusion Alarm Panel and CMS shall be **GSM-based only**.  
Supported modes SMS, Voice Call, and secure GSM data protocol.  
**No LAN, broadband, Wi-Fi, or branch internet shall be used.**
2. The panel shall support **dual-path GSM communication** (where supported by hardware) to enhance availability.
3. GSM SIM status, signal strength, and network availability shall be continuously monitored.
4. Communication failure/restoration events shall be **immediately reported to CMS**.

## **Event & Alarm Reporting to CMS**

The panel shall transmit the following events to CMS in real time:

### **Intrusion & Security Events**

Zone-wise intrusion alarms  
Panic switch activation  
Tamper alarms (panel, sensors, GSM module)  
Silent alarms (if configured)

### **System Status & Fault Events**



# ఆంధ్ర ప్రదేశ్ గ్రామీణ బ్యాంక్ ANDHRA PRADESH GRAMEENA BANK

(Scheduled Bank owned by Government)

Mains power failure/restoration  
Battery low, battery failure, charger fault  
GSM/network failure/restoration  
Internal hardware/software fault

## **Operational Events**

System arming/disarming (Day/Night mode)  
Manual override actions  
Zone isolation/bypass events  
Auto-reset events

All events shall include:

Panel/Site ID  
Event type and zone  
Date and time stamp (RTC-based)

## **Health Monitoring & Heartbeat**

1. The Intrusion Alarm Panel shall transmit **periodic heartbeat/health signals** to CMS at programmable intervals (minimum once every 24 hours).
2. Health reports shall include:

Power status  
Battery voltage/status  
GSM signal strength  
Communication test result  
Panel operational status

3. Missed heartbeat shall generate an **alert at CMS**.

## **Silent Test & Diagnostics**

1. CMS or authorized personnel shall be able to initiate **silent communication tests** without raising audible alarms.
2. Silent tests shall validate:

GSM modem functionality  
SIM availability  
CMS connectivity

3. Test results shall be logged and visible at CMS.

## **Event Buffering & Reliability**

1. The panel shall support **local event buffering** during GSM network outages.
2. Buffered events shall be **automatically retransmitted** to CMS upon restoration of connectivity.
3. Event memory shall be **non-volatile** and protected against power loss.

## **CMS Command & Control**



**ఆంధ్ర ప్రదేశ్ గ్రామీణ బ్యాంక్**  
**ANDHRA PRADESH GRAMEENA BANK**  
(Scheduled Bank owned by Government)

1. CMS shall be able to issue authorized commands to the panel such as:

Arm / Disarm  
Initiate status test

2. All CMS-issued commands shall:

Be securely authenticated  
Be logged at both panel and CMS levels

**Multi-System Status Integration**

1. The Intrusion Alarm Panel shall support forwarding of health status from other security systems to CMS, including:  
Fire Alarm System  
CCTV Surveillance System
2. These signals shall be treated as **status events**, not intrusion alarms, unless configured otherwise.

**(d) Power Supply**

1. Control panel shall operate on **230V ±10%, 50 Hz AC mains**.
2. Automatic changeover to **built-in sealed maintenance-free battery (24V DC, 7 AH)** during power failure.
3. Switch-over time shall be **less than 100 milliseconds**.
4. Provision for **deep discharge protection**.

**(e) External Body Features**

1. Protection against **dust, water, vermin, etc.**
2. **18 SWG MS cabinet**, powder-coated.
3. Panel locking using **Allen head screws on sides / internal lock**.
4. **Bracket mounted panel**.
5. Provision for **battery compartment inside the panel**.

**(f) Other Features**

1. Test-check facility for GSM numbers fed.
2. Self-powered hooter.
3. Tamper-proof sensors and tamper-proof auto-dialer.
4. Daily health checks status through SMS.
5. Zone isolation facility.
6. Silent mode facility for testing the GSM dialer status
7. Dual control panel support.
8. Remote switch facility.
9. Battery voltage display on **Graphical LCD**.
10. GSM phone numbers retrievable through SMS by admin.
11. Facility to change GSM numbers in auto-dialer through SMS by admin.

**(g) GSM Alarm Activation**

1. Provision to activate the alarm system from **admin mobile phone**.
2. Remote alarm activation through GSM commands.



**(h) Real Time Clock**

1. **24-hour format Real Time Clock** with date and time.

**(i) LCD Display**

1. Graphical LCD display with **backlit facility**.
2. Indication in case any zone becomes faulty or any switch gets isolated.

**(j) Power Backup**

1. Mains power with **battery backup (12V, 7AH)**.
2. Built-in battery recharging facility.

**(k) Compatibility**

1. Compatible with **PIR sensors, magnetic sensors, vibration sensors, light sensors**.
2. One dedicated zone for **fire detector (smoke sensor)**.
3. Capability to switch on lights automatically during **Night Mode** activation.
4. Provision to connect minimum **10 panic switches** in Day Mode.
5. Night Mode shall support connection of **8 each** of PIR sensors, vibration sensors and magnetic contact sensors.
6. Support for **pressure switches, light sensors and rolling shutter contact sensors**.

**(l) Auto Reset**

1. Auto reset time programmable from **03 to 30 minutes**.

**(m) Wiring**

1. **2 Core and 4 Core**, multi-strand, **0.75 sq.mm**, flexible, **ISI marked** cables.
2. Make: Finolux / Plaza / Polycab / RR Cable or equivalent quality.

**(n) Conduit / Pipe**

1. **PVC insulated copper wire** for connection of panic switches and other sensors.

**Declaration:**

- All equipment must be **BIS/ISI certified**.
- All equipment must be new, unused and shall be supplied with OEM warranty; refurbished or locally assembled units will **not** be accepted.
- Vendor to provide **minimum 1-year onsite warranty** for all items.
- Vendor must commit to **after-sales service support for 3 years** post installation.
- Installation must be completed within **21 days** of purchase order.
- Bidders should comply to above technical specification mandatorily.

We hereby undertake to abide by all the terms and conditions stipulated in the RFP document.

We further certify that the systems and services offered by us under this RFP fully comply with and conform to the specifications stipulated therein.

---

**Signature of the Authorized Signatory**  
(with date and seal)



**ఆంధ్రప్రదేశ్ గ్రామీణ బ్యాంక్**  
**ANDHRA PRADESH GRAMEENA BANK**  
(Scheduled Bank owned by Government)

**ANNEXURE - D**

**Authorization letter format**

To  
General Manager,  
Services Department,  
Andhra Pradesh Grameena Bank,  
Head Office,  
2<sup>nd</sup> Floor, 5/2<sup>nd</sup> Lane, Opp: HP Petrol Bunk,  
Brodipet, Guntur.

Dear Sir,

**Sub:** Authorization Letter for Attending Bid Opening  
**Ref:** RFP No. APGB/HO/Services/21 dated 03.02.2026.

With reference to the above RFP for supply of Security Alarm systems, we hereby authorize **Mr. / Ms. / Mrs.** \_\_\_\_\_ to attend the Bid Opening of the said RFP scheduled on \_\_\_\_\_ at \_\_\_\_\_, on behalf of our organization.

The specimen signature of the authorized representative is attested below:

**Specimen Signature of Representative**

**Signature of Authorizing Authority:** \_\_\_\_\_

**Signature of Attesting Authority:** \_\_\_\_\_

**Name of Authorizing Authority:** \_\_\_\_\_

**Designation:** \_\_\_\_\_

**Seal of the Organization**



**ఆంధ్ర ప్రదేశ్ గ్రామీణ బ్యాంక్**  
**ANDHRA PRADESH GRAMEENA BANK**  
(Scheduled Bank owned by Government)

**ANNEXURE - E**

(Financial Bid for SECURITY ALARM SYSTEMS)

Ref: RFP No. APGB/HO/Services/21 dated 03.02.2026.

Final / Lowest Bid Price quoted in financial evaluation, held on \_\_\_\_\_ in respect of RFP Bid Ref. No. APGB/HO/Services/21 dated 03.02.2026 for procurement of Security Alarm Systems.

(Amount in ₹)

S. No.	Item Description	Specify Make / Model / Certifications	Warranty Period	Unit Rate (₹)	GST (%)	Total Cost with GST
1	Security Alarm Control Panel (As per specifications)					
2	Integrated Auto Dialer (GSM 4G LTE)					
3	Battery 12V, 7AH (SMF)					
4	PIR Sensors (Dual Tech Motion Sensors)					
5	Magnetic Sensors					
6	Panic Switches					
7	Vibration Sensors					
8	SMOKE DETECTORS					
9	Internal/External Sounder					
10	Shutter Sensor					
11	LDR (Light Sensor)					
12	Wiring - 2 Core Shielded 0.75 sqmm as per spec (per 50 meters)					
13	Wiring - 4 Core Shielded 0.75 sqmm as per spec (per 50 meters)					
14	Rigid PVC Conduit (ISI Mark, 1.5mm) as per spec (per 50meter)					
15	Installation, Testing & Commissioning Charges					
16	Shifting Charges from one location to other excluding wiring					
17	Minor Shifting/fixing of additional accessories charges within premises excluding wiring.					
18	Additional / Optional Items (If any)					
A. Total amount for one device						
B. Total amount for 300 devices						



**ఆంధ్రప్రదేశ్ గ్రామీణ బ్యాంక్**  
**ANDHRA PRADESH GRAMEENA BANK**  
(Scheduled Bank owned by Government)

Grand Total Cost including GST for 300 devices: \_\_\_\_\_

**NOTES:**

1. The net quantity to be purchased during the Rate Contract period may vary by  $\pm 25\%$ .
2. The cost of the RFP (**Grand Total Cost including GST for 300 devices**) will be considered for finalizing the L1 bidder.
3. Bid evaluation will be based on the Grand Total Cost including GST for 300 devices. Bidders must indicate the value for determining the L1 bidder.
4. All quoted prices shall be inclusive of import costs, duties, excise duty, packing, forwarding, inland transportation, insurance, and incidental charges.
5. Applicable taxes such as GST will be reimbursed as per actuals. Octroi/Entry Tax, if any, will be reimbursed by the Bank against production of original receipts issued by the concerned authorities.
6. Finalization of the L1 bidder will be based on the outcome of the Financial evaluation process.

We hereby agree to abide by all the terms and conditions of the RFP.

**Authorized Signature on behalf of the Bidder with full Name**

Date:

Place:

Signature on behalf of :  
(Name of the Bidder)

\_\_\_\_\_



# ఆంధ్ర ప్రదేశ్ గ్రామీణ బ్యాంక్ ANDHRA PRADESH GRAMEENA BANK

(Scheduled Bank owned by Government)

## Annexure - F

### Technical Evaluation Sheet

Ser	Pre-Qualification Criteria	Max Marks	Marks Obtained
A	Type of the Bidder /OEM- OEM -10 Marks Authorized dealer-5 Marks	10	
B	Years of Experience in Supply of security Alarms Projects - More than 5 years-5 Marks / 3 to 5 years-4 Marks / 3 Years-3 Marks	5	
C	Past Performance in Supply of security Alarms Executed in Last 3 Years as on 31.01.2026 More than 500 - 10 Marks /More than 251 to 500 - 8 Marks /250 - 7 Marks (Work completion & performance certificates to be attached)	10	
D	Average Annual Turnover (Last 3 FYs) - More than ₹100 Lakhs -10 Marks /Above ₹50-100 Lakhs-9 Marks /₹50 Lakhs-8 Marks	10	
E	Net Profit after Tax as on 31.03.2025 More than ₹20 Lakhs -5 Marks /Above ₹10-20 Lakhs-3 Marks /₹10 Lakhs-2 Marks	5	
F	Full-fledged functional Branch office with technically qualified engineers in Andhra Pradesh. If one office - 5 Marks Two offices- 8 Marks More than two Offices - 10 Marks	10	
G	No of Authorized Technical service engineers in Operational area of Bank 10 - 2 Marks Above 10 and up to 15- 3 Marks Above 15- 5 Marks	5	
H	Presentation & Technical Demonstration of Product at Guntur-HO	15	
	<b>Total</b>	<b>70</b>	

Criteria mentioned above are just minimum requirement. The Bank at its discretion may upgrade the criteria. The procurement committee of the Bank reserves the right to scoring marks based on the proof documents submitted by the bidder along with technical presentation which shall be final.



**ఆంధ్రప్రదేశ్ గ్రామీణ బ్యాంక్**  
**ANDHRA PRADESH GRAMEENA BANK**  
(Scheduled Bank owned by Government)

Bidders scoring **70 %** marks & above (as per the scoring marks awarded by the procurement committee) will only be considered for pre-qualification for commercial evaluation.

Yours faithfully,

**Authorized Signatory**

(Name & Designation)

Date: \_\_\_\_\_

Place: \_\_\_\_\_

(Seal of the Firm)

**ANNEXURE - G**

**BANK GUARANTEE FORMAT FOR EARNEST MONEY DEPOSIT**

To: \_\_\_\_\_

WHEREAS (**Name of Bidder**) (hereinafter called “the Bidder”) has submitted its RFP dated \_\_\_\_\_ (Date) for execution of (**Name of Contract**) (hereinafter called “the RFP”) in favour of **Andhra Pradesh Grameena Bank** (hereinafter called “the Purchaser”);

KNOW ALL MEN by these presents that we, \_\_\_\_\_ **Bank**, a body corporate constituted under the Banking Companies (Acquisition & Transfer of Undertakings) Act, 1970 having its Head Office at \_\_\_\_\_ and a branch at \_\_\_\_\_ (hereinafter called “the Bank”), are held and firmly bound to the Purchaser in the sum of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ only), for which payment we bind ourselves, our successors, and assigns.

**Conditions of this Obligation:**

- (a) If the Bidder withdraws its RFP during the period of RFP validity specified therein; or  
(b) If the Bidder, having been notified of acceptance of its RFP by the Purchaser during the validity period:
- i. Fails or refuses to execute the Agreement, if required; or
  - ii. Fails or refuses to furnish the Performance Security / Security Deposit in accordance with the Terms and Conditions of the RFP.

We hereby undertake to pay the Purchaser up to the above amount upon receipt of the Purchaser’s first written demand, without the Purchaser having to substantiate such demand, provided that such demand states that the amount claimed is due owing to the occurrence of one or both of the above conditions.

**Notwithstanding anything contained herein:**

1. Our liability under this Guarantee shall not exceed Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ only).
2. This Bank Guarantee shall remain valid up to \_\_\_\_\_.
3. We shall be liable to pay the guaranteed amount, in whole or in part, under this Guarantee only if a written claim or demand is served upon us on or before \_\_\_\_\_ (i.e., the validity period mentioned in (2) above plus the claim period).

Dated this \_\_\_ day of \_\_\_\_\_, 2026.

**SIGNATURE OF THE BANK**  
(With Seal and Authorized Signatory)

## ANNEXURE - H

### AGREEMENT FORMAT

This Agreement made on the \_\_\_\_\_ day of \_\_\_\_\_, 2026 between Andhra Pradesh Grameena Bank, Head Office, Guntur, Andhra Pradesh, India (hereinafter called “the Purchaser”) of the one part, and \_\_\_\_\_ (Supplier Name and Address) (hereinafter called “the Supplier”) of the other part.

---

### WHEREAS

- The Purchaser invited bids for the supply, installation, testing, and commissioning of Security Alarm Systems.
- The Supplier submitted its bid in response to the Purchaser’s RFP, which has been accepted.
- The Purchaser has awarded the contract to the Supplier for the supply of the said systems at the contract price mentioned herein.

---

### NOW THIS AGREEMENT WITNESSETH AS FOLLOWS

#### 1. Definitions

- **Item:** Security Alarm Systems.
- **Contract:** Agreement/Order between the Purchaser and the Supplier.
- **Vendor:** The successful bidder with whom the Purchaser enters into this Agreement.

#### 2. Contract Price

The agreed Contract Price for supply, installation, and maintenance of Security Alarm Systems is as follows:

S. No.	Item Description	Specify Make / Model / Certifications	Warranty Period	Unit Rate (₹)
1	Security Alarm Control Panel (As per specifications)			
2	Integrated Auto Dialer (GSM 4G LTE)			
3	Battery 12V, 7AH (SMF)			
4	PIR Sensors (Dual Tech Motion Sensors)			
5	Magnetic Sensors			
6	Panic Switches			
7	Vibration Sensors			
8	SMOKE DETECTORS			
9	Internal/External Sounder			

S. No.	Item Description	Specify Make / Model / Certifications	Warranty Period	Unit Rate (₹)
10	Shutter Sensor			
11	LDR (Light Sensor)			
12	Wiring - 2 Core Shielded 0.75 sqmm as per spec (per 50 meters)			
13	Wiring - 4 Core Shielded 0.75 sqmm as per spec (per 50 meters)			
14	Rigid PVC Conduit (ISI Mark, 1.5mm) as per spec (per 50meter)			
15	Installation, Testing & Commissioning Charges			
16	Shifting Charges from one location to other excluding wiring			
17	Minor Shifting/fixing of additional accessories charges within premises excluding wiring.			
18	Additional / Optional Items (If any)			
	Total amount for one device A			
	GST Per device B			
	Total amount Incl. GST Per device C=A+B			
	<b>Grand Total Cost of 300 devices D=C*300</b>			

3. Grand Total Contract Value for 300 devices (inclusive of GST): ₹ \_\_\_\_\_

#### 4. Scope of Supply

- Supplier shall deliver, install, configure, and demonstrate the Security Alarm Systems, ensuring full functionality (siren, GSM alert, battery backup, panic switch operation, etc.) at various Bank branches/offices within **15 days** from the date of Purchase Order.
- Systems shall conform to the **Technical Specifications (Annexure F)** of the RFP.

#### 5. Payment Terms

- No advance payment will be made.
- **95%** of the contract price shall be paid on delivery and installation, upon submission of invoices, delivery notes, and satisfactory installation reports from the concerned Regional Office.
- The balance **5%** shall be released after **one year of satisfactory functioning**, subject to no major defects or unresolved complaints.
- Payments will be made through **NEFT/RTGS**, subject to applicable TDS.

#### 6. Warranty & Support

- Supplier shall provide a **minimum one-year onsite warranty** for all items supplied.
- Supplier shall ensure **service support for three (3) years post installation**.

7. Other Conditions

- Prices are inclusive of freight, insurance, packing, and incidental charges.
- The Purchaser reserves the right to inspect and test equipment at the Supplier's premises or Bank's sites.
- Supplier undertakes to replace defective items, if any, at no extra cost.
- Provisions relating to **confidentiality, dispute resolution, force majeure, jurisdiction, and other terms** shall remain as stipulated in the RFP.
- Any deviation from the technical specifications in Annexure-F shall be treated as breach of contract, and the Purchaser may invoke the Security Deposit without further notice.

---

**IN WITNESS WHEREOF**

The parties hereto have caused this Agreement to be executed in accordance with their respective laws, the day and year first above written.

**Signed, Sealed, and Delivered** by the said \_\_\_\_\_ (For the Supplier)

In the presence of: \_\_\_\_\_

**Signed, Sealed, and Delivered** by the said \_\_\_\_\_ (For the Purchaser - Andhra Pradesh Grameena Bank)

In the presence of: \_\_\_\_\_

ANNEXURE - I

**BANK GUARANTEE FORMAT FOR SECURITY DEPOSIT**

Guarantee No.: \_\_\_\_\_  
Amount of Guarantee: Rs. \_\_\_\_\_  
Guarantee Cover From (Date): \_\_\_\_\_  
To (Date): \_\_\_\_\_  
Last Date for Lodgement of Claim: \_\_\_\_\_

To:

---

---

---

---

In consideration of \_\_\_\_\_ (hereinafter called "the Beneficiary") having agreed to exempt \_\_\_\_\_ Ltd., having its Registered Office at \_\_\_\_\_ (hereinafter called "the Obligor(s)") from the demand of Security Deposit of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ only) under the terms and conditions of an Agreement dated \_\_\_\_\_ (hereinafter called "the Agreement"), for due fulfillment of the terms and conditions contained therein, on production of a Bank Guarantee for Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ only), at the request of the Obligor, \_\_\_\_\_ Bank, a body corporate constituted under the Banking Companies (Acquisition & Transfer of Undertakings) Act, 1970, having its Head Office at \_\_\_\_\_ and a branch at \_\_\_\_\_ (hereinafter called "the Bank"), hereby agrees to furnish this Guarantee in favour of the Beneficiary for an amount not exceeding Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ only) against any loss or damage caused to, or suffered by, the Beneficiary by reason of any breach by the said Obligor(s) of the terms and conditions contained in the said Agreement.

**Conditions of this Guarantee**

1. We, the Bank, hereby undertake to pay the amount due under this Guarantee without demur, merely on demand from the Beneficiary, stating that the amount claimed is due by way of loss or damage caused or likely to be caused by reason of breach of the Agreement or failure of the Obligor(s) to perform the said Agreement. Any such written demand on the Bank shall be conclusive as to the amount due and payable, provided that our liability shall not exceed Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ only).
2. This Guarantee shall remain in full force and effect during the period of performance of the Agreement and shall continue to be enforceable until all dues of the Beneficiary under the Agreement have been fully paid or until the Beneficiary certifies that the terms and conditions of the Agreement have been fully discharged. Unless a written demand under this Guarantee is served on us on or before \_\_\_\_\_, we shall stand discharged from all liability thereafter.
3. The Beneficiary shall have full liberty, without notice or consent from us and without affecting this Guarantee, to extend the time for performance by the Obligor(s), to postpone the

exercise of powers, or to forbear from enforcing any terms of the Agreement. Such indulgence or extension shall not relieve us from our liability under this Guarantee.

4. We, the Bank, lastly undertake not to revoke this Guarantee during its validity, except with the prior written consent of the Beneficiary.

**Notwithstanding anything contained herein:**

(i) Our liability under this Guarantee shall not exceed Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ only).

(ii) This Guarantee is valid up to \_\_\_\_\_.

(iii) We shall be liable to pay the guaranteed amount or any part thereof only if a written claim or demand is served upon us on or before \_\_\_\_\_ (the validity date plus the claim period).

**Place:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**SIGNATURE OF THE BANK**

(With Seal and Authorized Signatory)

**Note:**

This Bank Guarantee format for **Security Deposit (Annexure - I)** is in addition to the **Earnest Money Deposit (EMD) Bank Guarantee (Annexure - G)**. The successful bidder, upon award of contract, shall furnish a Security Deposit in the form of a Bank Guarantee as per this format, valid for the entire contract period including warranty and support obligations, with an additional claim period as stipulated.

**ANNEXURE - J**

**Undertaking Letter (to be submitted on Bidder's Letter head with Technical Bid)**

To  
General Manager  
Services Department  
Andhra Pradesh Grameena Bank  
Head Office,  
2<sup>nd</sup> Floor, D.No:5-38-27/28,  
5/2 TH Lane,  
Opp: HP Petrol Bunk  
Brodipet, Guntur.

**Subject:** RFP: APGB/HO/Services/21 Dt. 03.02.2026

Dear Sir,

With reference to the above RFP published in CPP portal/Bank's website, we, M/s \_\_\_\_\_, hereby confirm that we have submitted the offer documents duly filled at the appropriate places, without any alterations, corrections, or omissions in the RFP document issued by the Bank or downloaded from the CPP portal/Bank's website.

Yours faithfully,

**Authorized Signatory**  
(Name & Designation)  
(Seal & Signature of the Bidder)

## ANNEXURE-K

### FORMAT TO SUBMIT PRE-BID QUERIES

**Subject:** Supply, Installation and Maintenance of Security Alarm Systems

**Bid Ref. No.:** RFP: APGB/HO/Services/21 Dt. 03.02.2026

S. No.	Annexure	Page No.	Clause No.	Existing Clause	Query / Suggestion

**Note:**

1. Pre-Bid queries shall be submitted strictly in the above format to [services@apgb.bank.in](mailto:services@apgb.bank.in) / [hod-services@apgb.bank.in](mailto:hod-services@apgb.bank.in) within the time lines specified in the Bid Control Sheet.
2. The e-mail subject line shall be: "Pre-Bid Queries for Bid Ref. No. RFP: APGB/HO/Services/21 Dt. 03.02.2026".
3. Queries received after the scheduled date and time will not be considered.

## ANNEXURE - L

### Affidavit of Undertaking by Bidder for Not Being Blacklisted

I/We, \_\_\_\_\_, S/o \_\_\_\_\_,  
Director/Proprietor of M/s \_\_\_\_\_, having its Registered Office  
at \_\_\_\_\_ (hereinafter referred to as “the Bidder”), do hereby  
solemnly affirm and state on oath that:

1. As on the date of submission of this tender, we are **not blacklisted** by the Government of India, any State Government, or any Financial Institution in India.
2. We are not involved in any legal proceedings that may affect the solvency, existence, or our capability to provide/continue services to the Bank.
3. There are **no pending cases** against us involving cheating, fraud, or fraudulent activities.
4. We are **not a defaulter** in repayment of any instalment/credit with any Bank or Financial Institution.

Yours faithfully,

**Authorized Signatory**

(Name & Designation)

Date: \_\_\_\_\_

Place: \_\_\_\_\_

(Seal of the Firm)

## INTEGRITY PACT

Between

[the Procuring Organisation] hereinafter referred to as “The Principal,” and \_\_\_\_\_ hereinafter referred to as “The Bidder/ Contractor.” Preamble The Principal intends to award contract/s for \_\_\_\_\_, under laid down organisational procedures, The Principal values full compliance with all relevant laws of the land, rules, regulations, economical use of resources, and fairness / transparency in its relations with its Bidder(s) and / or Contractor(s).

To achieve these goals, the Principal shall appoint Independent External Monitors (IEMs) who shall monitor the tender process and the execution of the contract for compliance with the abovementioned principles.

### **Section 1 - Commitments of the Principal**

1) The Principal commits itself to take all measures necessary to prevent corruption and to observe the following principles: -

a. No employee of the Principal, personally or through family members, shall in connection with the tender for, or the execution of a contract, demand, take a promise for or accept, for self or third person, any material or immaterial benefit which the person is not legally entitled to.

b. The Principal shall treat all Bidder(s) with equity and reason during the tender process. The Principal shall, in particular, before and during the tender process, provide to all Bidder(s) the same information and shall not provide to any Bidder(s) confidential / additional information through which the Bidder(s) could obtain an advantage in the tender process or the contract execution.

c. The Principal shall exclude from the process all known persons having conflict of interest.

2) If the Principal obtains information on the conduct of any of its employees which is a criminal offence under the IPC/PC Act, or if there be a substantive suspicion in this regard, the Principal shall inform the Chief Vigilance Officer and in addition shall initiate disciplinary proceedings.

### **Section 2 - Commitments of the Bidder(s)/ Contractor(s)**

1) The Bidder(s)/ Contractor(s) commits themselves to take all measures necessary to prevent corruption. The Bidder(s)/ Contractor(s) commits themselves to observe the following principles during participation in the tender process and the contract execution.

a. The Bidder(s)/ Contractor(s) shall not, directly or through any other person or firm, offer, promise, or give to any of the Principal’s employees involved in the tender process or the execution of the contract or to any third person any material or other benefit which they are not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the tender process or the execution of the contract.

b. The Bidder(s)/ Contractor(s) shall not enter with other Bidders into any undisclosed agreement or understanding, whether formal or informal, in violation of the Competition Act, 2002 (as amended from time to time). This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelisation in the tender process.

c. The Bidder(s)/ Contractor(s) shall not commit any offence under the relevant IPC/PC Act; further, the Bidder(s)/ Contractor(s) shall not use improperly, for purposes of competition or personal gain, or pass on to others, any information or document provided by the Principal as part of the business relationship, regarding plans, technical proposals, and business details, including information contained or transmitted electronically.

d. The Bidder(s)/Contractors(s) of foreign origin shall disclose the name and address of the Agents/representatives in India, if any. Similarly, the Bidder(s)/Contractors(s) of Indian Nationality shall furnish the name and address of the foreign principals, if any. Further details, as mentioned in the “Guidelines on Indian Agents of Foreign Suppliers,” shall be disclosed by the Bidder(s)/Contractor(s). Further, as mentioned in the Guidelines, all the payments made to the Indian agent/representative must be in Indian Rupees only. Copy of the “Guidelines on Indian Agents of Foreign Suppliers” is placed on Annex hereto. 290 Annexure 30: Integrity Pact Format

e. The Bidder(s)/ Contractor(s) shall, when presenting their bid, disclose any and all payments

made, is committed to, or intends to make to agents, brokers, or any other intermediaries in connection with the award of the contract.

f. Bidder(s) /Contractor(s) who have signed the Integrity Pact shall not approach the Courts while representing the matter to IEMs and shall wait for their decision.

2) The Bidder(s)/ Contractor(s) shall not instigate third persons to commit offences outlined above or be an accessory to such offences.

### **Section 3 - Disqualification from the tender process and exclusion from future contracts**

If the Bidder(s)/Contractor(s), before award or during execution, has committed a transgression through a violation of Section 2, above or in any other form such as to put their reliability or credibility in question, the Principal is entitled to disqualify the Bidder(s)/Contractor(s) from the tender process or take action as per laid down procedure to debar the Bidder(s)/Contractor(s) from participating in the future procurement processes of the Government of India.

### **Section 4 - Compensation for Damages**

1) If the Principal has disqualified the Bidder(s) from the tender process before the award according to Section 3, the Principal is entitled to demand and recover the damages equivalent to Earnest Money Deposit/ Bid Security.

2) If the Principal has terminated the contract according to Section 3, or if the Principal is entitled to terminate the contract according to Section 3, the Principal shall be entitled to demand and recover from the Contractor liquidated damages of the Contract value or the amount equivalent to Performance Bank Guarantee.

### **Section 5 - Previous transgression**

1) The Bidder declares that no previous transgressions occurred in the last three years with any other Company in any country conforming to the anti-corruption approach or with any Public Sector Enterprise in India that could justify his exclusion from the tender process.

2) If the Bidder makes an incorrect statement on this subject, the Principal shall act like para 2) of Section 4 above.

### **Section 6 - Equal treatment of all Bidders / Contractors / Subcontractors**

In the case of Sub-contracting, the Principal Contractor shall take responsibility for adopting the Integrity Pact by the Sub-contractor.

a. The Principal shall enter into agreements with identical conditions as this one with all Bidders and Contractors.

b. The Principal shall disqualify from the tender process all bidders who do not sign this Pact or violate its provisions.

### **Section 7 - Criminal charges against violating Bidder(s) / Contractor(s) / Subcontractor(s)**

If the Principal obtains knowledge of the conduct of a Bidder, Contractor, or Subcontractor, or of an employee or a representative or an allied firm of a Bidder, Contractor or Subcontractor which constitutes corruption, or if the Principal has substantive suspicion in this regard, the Principal shall inform the same to the Chief Vigilance Officer.

### **Section 8 - Independent External Monitor**

1) The Principal shall appoint competent and credible Independent External Monitor(s) for this Pact after approval by the Central Vigilance Commission. The task of the Monitor is to review, independently and objectively, whether and to what extent the parties comply with the obligations under this agreement.

2) The Monitor is not subject to instructions by the parties' representatives and performs their functions neutrally and independently. The Monitor would have access to all Contract documents whenever required. It shall be obligatory for them to treat the information and documents of the Bidders/Contractors as confidential. They report to the Management of the Principal.

3) The Bidder(s)/Contractor(s) accepts that the Monitor has the right to access without restriction, all Project documentation of the Principal, including that provided by the Contractor. Upon their request and demonstration of a valid interest, the Contractor shall also grant the Monitor unrestricted and unconditional access to their project documentation. The same applies to Sub contractors.

4) The Monitor is under contractual obligation to treat the information and documents of the Bidder(s)/ Contractor(s)/ Sub-contractor(s) with confidentiality. The Monitor has also signed declarations on 'Non-Disclosure of Confidential Information' and 'Absence of Conflict of Interest.' In

case of any conflict of interest arising later, the IEM shall inform the Management of the Principal and recuse themselves from that case. 291 Manual for Procurement of Goods, Second Edition, 2024  
5) The Principal shall provide the Monitor with sufficient information about all meetings among the parties related to the Project, provided such meetings could impact the contractual relations between the Principal and the Contractor. The parties offer the Monitor the option to participate in such meetings.

6) As soon as the Monitor notices, or believes to notice, a violation of this agreement, they shall inform the Management of the Principal and request the Management to discontinue or take corrective action or other relevant action. The Monitor can, in this regard, submit non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act in a specific manner, refrain from action, or tolerate action.

7) The Monitor shall submit a written report to the Management of the Principal, within 8 to 10 weeks from the date of reference or intimation to him by the Principal and, should the occasion arise, submit proposals for correcting problematic situations.

8) If the Monitor has reported to the Management of the Principal a substantiated suspicion of an offence under the relevant IPC/ PC Act, and the Management of the Principal has not, within the reasonable time, taken visible action to proceed against such offence or reported it to the Chief Vigilance Officer, the Monitor may also transmit this information directly to the Central Vigilance Commissioner.

9) The word 'Monitor' would include both singular and plural.

#### **Section 9 - Pact Duration**

This Pact begins when both parties have legally signed it. It expires for the Contractor 12 months after the last payment under the contract, and for all other Bidders, 6 months after the contract has been awarded. Any violation of the same would entail disqualifying the bidders and exclusion from future business dealings.

If any claim is made / lodged during this time, the same shall be binding and continue to be valid despite the lapse of this Pact as specified above, unless it is discharged / determined by the Management of the Principal.

#### **Section 10 - Other provisions**

1) This agreement is subject to Indian Law. The place of performance and jurisdiction is the place from where the Tender/ Contract is issued.

2) Changes, supplements, and termination notices must be submitted in writing. Side agreements have not been made.

3) If the Contractor is a partnership or a consortium, this agreement must be signed by all partners or consortium members.

4) Should one or several provisions of this agreement turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties shall strive to come to an agreement according to their original intentions.

5) Issues like Warranty / Guarantee, etc., shall be outside the purview of IEMs. 6) In the event of any contradiction between the Integrity Pact and its Annex, the Clause in the Integrity Pact shall prevail.

BUYER  
Name of the Officer  
Designation

BIDDER  
CHIEFEXECUTIVEOFFICER/AUTHORISED SIGNATORY

Andhra Pradesh Grameena Bank

Witness

1)

2)

Witness

1)

2)

## Integrity Pact

The pact essentially envisages an agreement between the prospective bidders and the Bank, committing the persons/officials of both sides, not to resort to any corrupt practices in any aspect/stage of the contract.

Only those bidders, who commit themselves to the above pact with the Bank, shall be considered eligible to participate in the bidding process.

The Bidders shall submit signed contract integrity pact along with conformity to eligibility criteria. Those bids which do not contain the above are liable for rejection.

Foreign Bidders to disclose the name and address of agents and representatives in India and Indian Bidders to disclose their foreign principles or associates.

Bidders to disclose the payments to be made by them to agents/brokers or any other intermediary.

Bidders to disclose any transgressions with any other company that may impinge on the anti-corruption principle.

Integrity pact in respect to this contract would be operative from the stage of invitation of the Bids till the final completion of the contract. Any violation of the same would entail disqualification of the bidders and exclusion from future business dealings.

The Integrity pact agreement submitted by the bidder during the bid submission will automatically form the part of the contract agreement till the conclusion of the contract that is the final payment or the duration of the works order if contracted whichever is later.

Integrity pact shall be signed by the person who is authorized to sign the Bid.

The bidder shall submit the bid/tender along with the "Integrity Pact", as per Annexure 24 on a non-judicial stamp paper of ₹200/- along with the bid/tender document, duly signed on all pages and the details filled in properly. All pages of the Integrity Pact shall be signed by the same signatory who signs the bid document

The signed Integrity Pact should be enclosed with the technical offer of the bid only. Bids received without the signed Integrity Pact and/or without details filled in shall be rejected.

The Name and contact details of the Independent External Monitor (IEM) nominated by the Bank are as under:

1. Shri P R Ravikumar , IRS, (Retd.)  
Email ID: p\_r\_ravikumar@yahoo.com